

Town of Millis

Elementary School Building Committee

Meeting Minutes of Tuesday, October 25, 2016

Call to Order: ESBC chairman, Wayne Klocko, called the meeting to order at 7:03 p.m.

Meeting Attendees:

Elementary School Building Committee Voting Members

Denise Gibbons, Diane Jurmain, Wayne Klocko, Craig Schultze, and Jon Wine

Elementary School Building Committee Non-Voting Members

Steven Catalano (School Committee), John Engler (Director of Operations, MPS), Jennifer Soule (School Committee)

Compass Project Management Representatives

Jeff D'Amico, Tim Bonfatti

Dave Baker has resigned from the Elementary School Building Committee. The MSBA will need to be notified and the vacancy filled.

MSBA & Schematic Design Phase Update

The MSBA board gave approval to move forward with the Schematic Design. A Schematic Design Phase Schedule was handed out and reviewed. Article 97 information will be presented at a School Committee meeting on 11/1. There will be a "pre-town meeting" at the Fin Comm meeting at 7pm on 11/2, where the Article 97 information will be discussed as well. User group meetings will begin on 11/2. The next ESBC meeting is scheduled for 11/22.

Land Swap Update

The ESBC has finalized the land swap parcels with the Massachusetts Executive Office of Energy and Environmental Affairs (see Exhibit A). A draft of the plan that will be presented at fall Town Meeting can be viewed at www.millisschoolproject.org.

Additional Town Meeting Preparations

An FAQ will be developed to hand out to voters at Town Meeting. Facebook and the website will be updated.

Invoices

A bills payable schedule for Compass Project Management for services rendered through September 30, 2016 was reviewed.

Jon Wine made a motion to pay Compass Project Management \$10,336.50 for services provided. The motion was seconded by Diane Jurmain and passed unanimously.

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A bills payable schedule for Tappé Architects, Inc. for services rendered through September 30, 2016 was reviewed.

Jon Wine made a motion to pay Tappé Architects \$15,500.00 for services provided. The motion was seconded by Craig Schultze and passed unanimously.

Minutes

The meeting minutes from 8/23/16 were presented for approval.

Craig Schultze made a motion to approve the minutes of 8/23/16 as amended. Diane Jurmain seconded the motion. Denise Gibbons and Jon Wine abstained. The motion passed.

The meeting minutes from 9/20/16 were presented for approval.

Craig Schultze made a motion to approve the minutes of 9/20/16. Denise Gibbons seconded the motion. Wayne Klocko and Diane Jurmain abstained. The motion passed.

Adjournment

Wayne Klocko made a motion to adjourn the meeting at 8:05 p.m. The motion was seconded by Jon Wine and passed unanimously.

Submitted by:

Kimberly Borst
Elementary School Building Committee Secretary
Town of Millis

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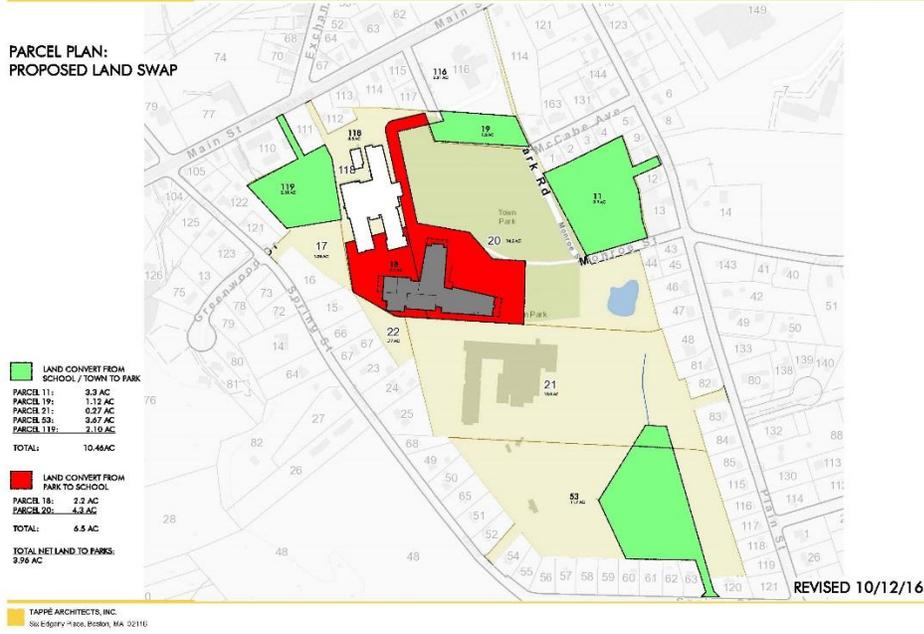
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Exhibit A:

CLYDE BROWN ELEMENTARY SCHOOL

PARCEL PLAN:
PROPOSED LAND SWAP



CLYDE BROWN ELEMENTARY SCHOOL

PROPOSED PARCEL PLAN:

